

February 2, 2011

Present:

Mayor: Viola Melcher  
Trustees: Jill Briggs  
Brad Simon  
Casey Rushton  
David Crossland

Marsha Willhite                      Town Administrator  
Mary Rushton                        Town Clerk/Treasurer  
Darla Scranton Specht              Town Attorney

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustees Jerry Jones and Frank Vazquez were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** 13. Executive Session, Personnel According to C.R.S. 24-6-402 (4) (f).

**Minutes, January 5, 2011 Regular Board Meeting.** Motion made by Casey Rushton to approve the minutes of the January 5, 2011 Regular Board Meeting, seconded by Jill Briggs. Motion carried 4-0.

**Approval of Current Bills.** Subject to final approval of the Finance Committee meeting on Friday, February 11, 2011. Jill Briggs motioned to approve the bills, subject to review by the Finance Committee, seconded by David Crossland. Motion carried 4-0.

**Notices and Communications.** Attorney Darla Scranton Specht arrived at 7:03 p.m. Thank you received from family of Edgar Williams regarding thoughtfulness shown after Edgar's death and donation of \$50 memorial. Thank you received from the family of Keith Davis for flowers received.

**Public Appearances. Rick Beard, Pastor, Evangelical Free Church and church members Dale Willhite and Jeff Wittman.** Marsha Willhite introduced the gentlemen with a reminder to Board of previous discussions held in executive session of land transfer request. The Evangelical Free church has requested a transfer to them of Town property for the purpose in ingress and egress. Currently, the church property is surrounded by Town-owned property on four sides. Discussion will continue under New Business A). **Ron Trowbridge, Prowers County Undersheriff.** Present to deliver the 2010 Sheriff's report along with first month report of 2011. He is pleased with the cooperation the Sheriff department has experienced with the Town and hopeful for the continued combined effort.

**Executive Session.** Motion to enter Executive Session according to C.R.S. 24-6-402 (4) (b) Attorney-Client Privilege made by Jill Briggs, and seconded by Brad Simon at 7:15 p.m. Motion carried 4-0. Casey Rushton motioned to exit Executive Session; seconded by Brad Simon at 7:50 p.m. Motion carried 4-0.

**Reports. Police Commissioner Report.** Report delivered for Board review. **Crew Report.** Given by Administrator. Ran wire and hooked up electric service for Robins Redi-Mix. Starters were replaced on EMD generator. Tree chipper repaired with installation of new clutch. Drainage culvert at 10<sup>th</sup> and Santa Fe was dug out and repaired. Fence posts were set for fence extension at Town landfill. **Administrators Report.** CDOT Hwy 89 bridge project bidder notification sent out regarding commodities available through Town. Several months back reported to board of outstanding insurance claims awaiting complete paperwork to submit. Claims have been submitted and checks received on those outstanding losses. Signed a quote from SD Meyers, company who tests regulators, substation transformers and pad

mount transformers. Preston Neugebauer and Ken Smith attended the annual pipeline safety training held in Lamar. CDPHE inspection of potable water system conducted, testing wells, water tower, inspecting all correlating records. One demerit received was resolved with placement of concrete slab below water tower in case of overflow. Presented ARPA scholarship information to Holly High School Seniors. Have met a number of times with prospective businesses regarding their expansions and business endeavors. **Clerk/Treasurer Report.** December financials reviewed with board. Motion to accept reports as given made by David Crossland, seconded by Jill Briggs. Motion carried 4-0.

**Old or Unfinished Business.** **Town of Holly payroll.** Holly Senior Center Staff Inclusion. Discussion tabled.

**New Business.** **Property Transfer Request.** Jill Briggs motioned to approve the property transfer requested by the Evangelical Free church contingent on survey, seconded by Casey Rushton. Motion carried 4-0. **After Prom Donation.** Brad Simon motioned to approve the After Prom donation in the amount of \$100, seconded by Jill Briggs. Motion carried 4-0. **Ordinance No. 484-An Ordinance of the Town of Holly Establishing Building Permit Fees and Superseding Town of Holly Ordinance No. 187 (1967) and Ordinance No. 221 (1970).** Motion to approve Ordinance No. 484 made by Jill Briggs, seconded by Brad Simon. Motion carried 4-0.

**Miscellaneous.** None.

**Executive Session.** David Crossland motioned to enter Executive Session according to C.R.S. 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-402 (4) (f) Personnel, seconded by Casey Rushton. Motion carried. Motion to exit Executive Session made by David Crossland and seconded by Jill Briggs. Motion carried 4-0.

**Adjournment.** David Crossland motioned to adjourn at 9:55 p.m.

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Viola Melcher, Mayor

ATTEST:

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Mary Rushton, Clerk/Treasurer