

February 1, 2017

Present:

Mayor:  
Trustees:

Tony Garcia  
Corey Stephens  
Joshua Reinert  
Larry Sitts  
Anthony Moldenhauer  
Johnnie Lyons

Keith Dennis                      Field Services Supervisor  
J.W. Neal                              Water Operator  
Megan Jara                              Town Clerk/Treasurer  
Paul Frank                              Land Owner within Town of Holly Service Territory

Mayor Tony Garcia presided over the regular meeting of the Holly Board of Trustees on the above date at 6:58 p.m. Roll was called. Trustee Jerry Jones was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** Miscellaneous: Town Manager. Schedule Workshop.

**Minutes, January 4, 2017 Regular Board Meeting Minutes.** Trustee Stephens motioned to approve the minutes of the January 4, 2017 Regular Board Meeting, seconded by Trustee Moldenhauer. Motion carried 5-0.

**Approval of Current Bills.** Trustee Stephens motioned to approve current bills subject to review of the Finance Committee on February 13, 2017 at 8:30 a.m., seconded by Trustee Lyons. Motion carried 5-0.

**Notices and Communications.** None

**Public Appearances.** Paul Frank presented the Board a map identifying the location of needed electric service, Town of Holly's end of service line (located one mile away), and Southeast Colorado Power's existing service line. Frank sought the Board for a waiver, to allow Southeast Colorado Power to provide him electric for a 75 horse power well for irrigation, located within the Town of Holly service area. Frank expressed his anticipated minimal usage makes allowing Southeast Colorado to provide him service, most feasible.

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Repaired electric line at Vaughn and 8<sup>th</sup> Street, and at West Colorado after resident removed tree from the garage. Street light repaired at 10<sup>th</sup> and Park Street. It was struck by lightning and Westco has been contacted regarding the warranty for the LED light. Took AMP reading of cemetery lights to calculate a monthly tariff for the 400W bulbs. Lamar Fire Chief tested the gas wells at the landfill and the wind monitoring device was ordered. Trash truck's transmission has been a problem and need to consider options. Removed snow from streets and worked on big plow. Changed filter on chlorine pump of South well, have slowed on flushing hydrant due to the cold and freezing temperatures. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** None. Trustee Lyons motioned to approve all reports as given and Trustee Stephens seconded. Motion carried 5-0.

**Old or Unfinished Business. Landfill Inspection – Compliance Advisory Report.** A meeting with Curt Ahrendsen of American Environmental Services is scheduled and he has arranged for an extension from the Colorado Department of Health and Environment, regarding the reported deficiencies. **Electrical Cost of Service and Rate Design Study Options.** Providers will be contacted for a proposal of such study. **Backflow Survey Compliance Letters & Policy No 37 Water System: Cross Connection & Backflow Control.** Tabled. The Board will discuss at next workshop.

**New Business. Airport Liability Insurance Coverage - \$1725 Annual with Brase Insurance (same as 2016).** Trustee Stephens motioned to accept the 2017 airport liability insurance coverage with Brase Insurance for \$1725. Seconded by Trustee Reinert. Motion carried 5-0. **Depot Parking Lot Seal.** Mayor Garcia inquired approval to seek quote for Depot parking lot seal of cracks. Trustees approved seeking a quote. **CIRSA Electric Claim Status.** CIRSA has completed the investigation regarding the electric claim at Reyman's Grocery Store for equipment damages discovered September 5, 2017. CIRSA will send a letter explaining why the claim was denied. **Boring under State Highway 50 at 2<sup>nd</sup> Street- Bid Acceptance.** The only bid submitted was received by Carrigan Excavating LLC. Trustee Sitts motioned to accept the bid in the amount of \$33,950 from Carrigan Excavating LLC, under the condition bonding and insurance requirements are satisfactory. Seconded by Trustee Stephens. Motion carried 5-0.

**Miscellaneous. Town Manager.** Trustee Sitts informed the Board of a past town administrator applicant, who specializes in consulting and town management. His services could be rendered under a month to month service contract. The importance of working directly out of the Town office was recapped. **Schedule Workshop.** A workshop session was scheduled for February 18, 2017 at 7:00 p.m. **Meter Reading Equipment Failure.** The failing meter reading handheld situation was reported to the Board; the estimated replacement expense is \$6,000-\$7,000. The Board sought a written quote and assurance of compatibility to all existing applicable equipment. **Pedal the Plains.** The Board was inquired regarding their interest in submitting a bid for the 2017 Pedal the Plains, bike tour event September 15-17; the bid partners with the cities of Lamar and Springfield. **Adjournment.** Trustee Sitts motioned to adjourn at 9:06 p.m.

/s/ Tony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer