

December 7, 2011

Present:

Mayor: Viola Melcher  
Trustees: Jerry Jones  
Johnnie Lyons  
Brad Simon  
Casey Rushton  
David Crossland

Marsha Willhite Town Administrator  
Terry Whisenand Interim Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Henry Schnabel Prowers County Commissioner, Chairman  
Joe Marble Prowers County Commissioner  
Will Leiker St. Francis of Rome Catholic Church, Lay Board Representative

**2012 Budget Hearing.** Roll was called at 6:30 p.m. with Trustee Frank Vazquez absent. Public Hearing called to discuss proposed 2012 budget. 2012 proposed budget discussed by Board of Trustees with no town residents in attendance. David Crossland motioned to suspend the Public Hearing at 7:05 p.m., seconded by Jerry Jones. Motion carried 5-0.

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:06 p.m. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** Review 2012 Sheriff contract immediately following Public Appearance.

**Minutes, November 2, 2011 Regular Board Meeting.** Casey Rushton motioned to approve the minutes of the November 2, 2011 Regular Board Meeting minutes. A second was received from Brad Simon. Motion carried 5-0.

**Notices and Communications.** Thank you received from family of Sharon Neal in appreciation of the Christmas wreath given with condolences for their loss.

**Approval of Current Bills.** A motion was received from Jerry Jones to approve the current bills subject to review of the Finance Committee on December 12, 2011. Casey Rushton seconded. Motion carried 5-0.

**Public Appearances.** Honorable **Prowers County Commissioners Henry Schnabel and Joe Marble** in attendance. **Will Leiker**, Lay Board representative of the St. Francis of Rome Catholic Church, informed the board of plans to construct an education building in association with the church. Mr. Leiker expressed concerns with expense of fees required to obtain a building permit requesting variance. Board discussion will continue under New Business.

**Sheriff Contract Approval.** David Crossland motioned to approve contract with Prowers County Sheriff Department for 2012, seconded by Brad Simon. Motion carried 5-0. Undersheriff Ron Trowbridge was given signed contract sheets to deliver.

**Reports. Police Commissioner Report.** Report available for Board review. **Crew Report.** Crew installed an electric line extension to Kirk Osban's business expansion site as well as water main extension including a 4 inch fire hydrant. Town truck placed at old L-M Drug building for collection of demolition debris. Town Hall building maintenance performed with repair to library deck entrance and parking lot lights. Installed two water pits/taps and two wastewater taps at Hughes Court.

Emergency lights repaired at Holly Theater. Town Christmas decorations hung and assistance given with display lights at the Holly Christian Church. Re-painting of street signs continues. Transmission replaced in trash truck. Replaced utility poles damaged in November 26<sup>th</sup> windstorm. **Administrators Report.** New school project moving forward with bidding process. Pad mount transformer required for school project. Invitations to bid on transformer sent out by Administrator. Deadline set for bids is December 27<sup>th</sup>. Board will review bids at Special Meeting December 28<sup>th</sup>. Disposal questions related to demolition material from school buildings still being addressed with compliance with CDPHE main concern. Rate and Revenue Report detailed 5% increase for purchased power in October 2011 compared to October 2010. Colorado Works Community Work Experience expressed interest in initiating an agreement with the Town regarding utilizing Prowers County TANF funded workforce available in Holly. **Clerk/Treasurer Report.** The October financials for General Fund and Utility Fund were reviewed with Board. Motion to approve reports as given was made by David Crossland, seconded by Casey Rushton. Motion carried 5-0.

**Old or Unfinished Business. Airport Property Grant Proposal.** Tabled from November meeting. Administrator contacted Syracuse Flying Service requesting details of grant funding stream used by Syracuse, KS airport. Dusty Doud indicated the use of KDOT funds which require at least a 10% cash match from owner entity. Administrator mentioned that, as in Kansas, CDOT offers the same grant with the same requirements as the money is federally sourced. Holly's appeal to the granting agency is diminished because applications are scored by frequency of facility use, other supporting businesses and users, and a weighted review of importance to the service area. Lamar airport serves the region satisfactorily, regardless of whether there is an airport located at Holly.

**New Business. Building Permit Fees.** Upon board discussion regarding the St. Francis of Rome Catholic Church building permit fees, the directive was given to send a letter detailing the decision; pay fees and upon completion of project, actual fees charged by the inspector will be reviewed by the Clerk. **Ordinance No. 486-An Ordinance to Adopt a Budget.** Motion received from David Crossland in approval of Ordinance No. 486, seconded by Casey Rushton. Motion carried 5-0. **Ordinance No. 487-An Ordinance to Appropriate Sums of Money.** Jerry Jones motioned to approve Ordinance No. 487, seconded by Brad Simon. Motion carried 5-0. **Ordinance No. 488-An Ordinance to Set Mill Levies.** Motion received from Brad Simon in approval of Ordinance No. 488, second received from Casey Rushton. Motion carried 5-0. **Holly Municipal Landfill Rate Tariff.** Board discussed proposed rate increase. Directive given to develop spreadsheet detailing costs to each class rate for review at next board meeting.

**Miscellaneous.** None.

**Executive Session.** Motion to enter Executive Session according to C.R.S 24-6-402 (4) (e) Negotiations and C.R.S. 24-6-42 ) 4) (f) Personnel made by David Crossland, seconded by Jerry Jones at 9:06 pm. Motion carried 5-0. Motion to exit Executive Session was made by Jerry Jones, seconded by David Crossland. Motion carried 5-0.

**Adjournment.** Motion to adjourn received from David Crossland at 9:29 pm.

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Viola Melcher, Mayor

ATTEST:

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Mary Rushton, Clerk/Treasurer