

December 3, 2014

Present:	Mayor:	Brad Simon
	Trustees:	Frank Vazquez
		Marty Campbell
		Larry Sitts
		Anthony Moldenhauer
		Johnnie Lyons
		Jerry Jones

Mary Rushton	Acting Town Administrator
J.W Neal	Interim Field Services Supervisor
Megan Jara	Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 6:58 pm. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** New Business C2.) Resolution 2014-11 - A Resolution By the Board of Trustees of the Town of Holly, Colorado Consenting to Participation by the Holly Housing Authority in the Colorado Intergovernmental Risk Sharing Agency (CIRSA).

**Swear in Clerk/Treasurer.** Swearing in of Megan Jara as Clerk/Treasurer by Acting Administrator, Mary Rushton.

**Minutes, November 5, 2014 Regular Board Meeting Minutes and November 11, 2014 Special Board Meeting Minutes.** Jerry Jones motioned to approve the minutes of the November 5, 2014 Regular Board Meeting and November 11, 2014 Special Board Meeting, seconded by Trustee Frank Vazquez. Motion carried 6-0.

**Approval of Current Bills.** A motion was received from Trustee Frank Vazquez, seconded by Trustee Marty Campbell to approve the current bills subject to review of the Finance Committee on December 12, 2014 at 8:30 a.m. Motion carried 6-0.

**Notices and Communications.** None.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report available for board review. No discussion upon review. **Crew Report.** Repairs made to Town Shop include two doors and one window replaced by Dean Smith. Crew assisted Lamar Light and Power with converting south circuit back to wye system. In process electrical damages occurred to Marty Neugebauer's well and house. All identifiable damages were repaired that evening and no further problems have been reported. Repaired several street lights. Placed Christmas decorations. Transported two bucket trucks to Lamar, to be sold at Rancher Supply. Completed first count of inventory. Replaced batteries at ARPA generator. Completed replacing the motor in the packer. Crew repaired water main on North Main Street. Street filled with rotomill, until asphalt can be applied for proper repair. Sewer lift station has been repaired by Warman Electric. **Administrator Report.** REDI Grant, *Rural Economic Development Initiative*, consisting of a Community evaluation performed by a team of professional economic rural developers, has been placed on hold due to opening in Town Administrator position. The contact has been informed and this does not jeopardize the grant. Mary Rushton received notification from Holly Water Consultant Grant, also through REDI, that the Town will receive the grant, in the amount of \$20,000, to utilize an engineer's assessment and report. This will be beneficial in replacing the water main under the railroad tracks. The grant expires in one year. Town Administrator Interim Applications have been reviewed by Transition and Search Committee. Interim start date projected January 5, 2015.

**Clerk/Treasurer Report.** October financials were presented in the board packet. A financial summary was reviewed with the Board. Trustee Frank Vazquez motioned to approve reports as given and Trustee Jerry Jones seconded. Motion carried 6-0.

**Old or Unfinished Business. Bids for Water Tower Inspection, Maintenance and Cleaning (Tabled from November 5, 2014 board meeting).** The only sufficient bid available was Pittsburg Tank & Tower Maintenance Co. Inc. Offering numerous specifics in scope of work, including requested guidelines by Town, to meet all regulations. Anthony Moldenhauer motioned to accept the bid from Pittsburg Tank & Tower Maintenance Co. Inc. Seconded by Larry Sitts. Motion carried 6-0.

**New Business. Approve 2015 Wage Scale.** Jerry Jones motioned to approve 2015 wage scale, and seconded by Frank Vazquez. Motion carried 5-0. Trustee Larry Sitts abstained from vote. **Resolution 2014-9 - A Resolution by the Board of Trustees of the Town of Holly, Colorado Designating The Dates for Regular Meetings of the Town of Holly Board of Trustees During the Calendar Year 2015.** Johnnie Lyons motioned to accept the designated dates and second received by Anthony Moldenhauer. Motion carried 6-0. **Resolution 2014-10 - A Resolution by the Board of Trustees of the Town of Holly, Colorado Authorizing Rate Adjustments to Certain Classifications Relating to the Water and Sewerage Facilities of the Town of Holly.** A motion to approve Resolution 2014-10 was made by Jerry Jones, and seconded by Frank Vazquez. Motion Carried 6-0. **Resolution 2014-11 - A Resolution By the Board of Trustees of the Town of Holly, Colorado Consenting to Participation by the Holly Housing Authority in the Colorado Intergovernmental Risk Sharing Agency (CIRSA).** Jerry Jones motioned to accept Resolution 2014-11 and second received by Frank Vazquez. Motion carried 6-0. **Landfill – Loader Lease Bids.** Bids were submitted by CASE, CAT, and 4 Rivers Equipment. Trustees agreed to enter four year lease terms for a 2015, 544 K 4wd John Deere Loader, in the amount of \$63,512.64. Trustees requested a full machine warranty to extend the entire four years. Frank Vazquez motioned to accept the bid and extended warranty from 4 Rivers Equipment, and Jerry Jones seconded. Motion carried 6-0. **ARPA Board Appointment.** Mayor Brad Simon accepted to fill the ARPA Board seat to complete Marsha Willhite’s term. Trustee Jerry Jones motioned to appoint Brad Simon to the position and second received by Trustee Anthony Moldenhauer. Motion carried 6-0. **Approve Liquor License Renewal.** Motion made by Johnnie Lyons to approve the Liquor License Renewal for J.R.’s Country Store, seconded by Jerry Jones. Motion carried 6-0.

**Miscellaneous.** None.

**Executive Session.** Motion made by Marty Campbell to enter into Executive Session according to C.R.S. 24-6401 (4) (f) Personnel. Second received by Johnnie Lyons at 7:56 p.m. Motion to exit Executive Session at 8:33 p.m. by Marty Campbell and seconded by Johnnie Lyons.

**Adjournment.** Jerry Jones motioned to adjourn at 8:34 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer