

December 29, 2008
Special Meeting of the Holly Board of Trustees

Present:

Mayor: W. Bruce Roup
Trustees: Bradley Simon
Shannon Rushton
Frank Vazquez
Casey Rushton
Viola Melcher

Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the special meeting of the Holly Board of Trustees on the above date at 6:00 p.m. Roll was called. Michelle Weimer was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. None

Old or Unfinished Business. **Deputy Clerk position and wage** discussed. Position would be part time. Position will be offered to Tara Neugebauer as an emergency hire. Motion made by Shannon Rushton to determine wage at \$10.00 per hour with 4% increase after 90 day probation period, seconded by Brad Simon. Motion carried 5-0. **Town Clerk/Treasurer** position taking on more tasks related to the accounting needs of the Town office. Proposed wage increase to accommodate increased responsibilities would be \$4000 during first six months training period totaling \$31,000.00 annual salary. Upon six month adequate review to increase \$2,000.00, total annual salary increased to \$33,000.00. Viola Melcher motioned to approve the proposed wage increase to accommodate amplified responsibilities, seconded by Brad Simon. Motion carried 5-0.

New Business. **Approve Ordinance No. 457.** An Ordinance Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the town of Holly, Colorado for the General Fund. Shannon Rushton motioned to approve, seconded by Casey Rushton. All approve. **Approve Ordinance No. 458.** An Ordinance Appropriating Additional Sums of Money in the Utility Fund. Motion made by Viola Melcher to approve the ordinance, seconded by Shannon Rushton. Motion carried 5-0. **Approve Ordinance 459.** An Ordinance Appropriating Additional Sums of Money in the Library Fund. Frank Vazquez motioned to approve, seconded by Viola Melcher. Motion carried 5-0. **Approve Ordinance No. 460.** An Ordinance Appropriating Additional Sums of Money for the Conservation Trust Fund. Motion to approve ordinance made by Casey Rushton, seconded by Frank Vazquez. Motion carried 5-0. **Approve Floral Bids.** Bids received for flowers to fill main street light pole baskets. Motion made by Viola Melcher to accept bid from L and L Greenhouse at \$60 a basket for 21-30 baskets filled with flower arrangements in the spring. Motion seconded by Shannon Rushton. Motion carried 5-0.

Executive Session. At 6:38 p.m. Motion made by Shannon Rushton to go into Executive Session for Personnel Matters According to C.R.S. 24-6-402 (4) (f), seconded by Viola Melcher. All approve. Motion made by Shannon Rushton to come out of Executive Session at 6:55 p.m., seconded by Casey Rushton. All approved.

Miscellaneous. None

Adjournment. Motion made by Viola Melcher to adjourn at 6:58 p.m.

/s/ W. Bruce Roup, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer