

December 1, 2010

Present:

Mayor: Viola Melcher
Trustees: Jerry Jones
Jill Briggs
Brad Simon
Casey Rushton
David Crossland

Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer
Jan White Fisher Project Manager
Joe Marble Prowers County Commissioner
Henry Schnabel Prowers County Commissioner

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

Additions to Agenda. New Business B) Library Board. Miscellaneous A) Letter to Mayor.

Minutes, November 3, 2010 Regular Board Meeting, November 15 and 22 Special Board Meeting.

Jerry Jones motioned to approve the minutes of the November 3, 2010 regular board meeting and the November 15 and 22, 2010 special board meeting. A second was received from Jill Briggs. Motion carried 5-0.

Approval of Current Bills. Subject to approval of the Finance Committee meeting on Monday, December 13, 2010. David Crossland motioned to approve the bills subject to review by the Finance Committee, seconded by Jill Briggs. Motion carried 5-0.

Public Appearances. Prowers County Commissioners Joe Marble and Henry Schnabel. The Commissioners were present for a quarterly visit. The Commissioners requested the quarterly visit be changed to semi-annual with the Board in agreement.

Reports. **Police Commissioner Report.** Report available for review. **Project Manager Report.** Service lines froze at the 6-10 Street water main project Friday after Thanksgiving. Crew labor expense to thaw lines was invoiced to project contractor Seifert Enterprises, LLC. Change order made to contract expense due to concrete extraction necessary for placing water line. Final completion date set for December 20th. Emergency Operations Plan will soon be completed. **Crew Report.** Street signs being stripped to metal and repainted. Sewer tap installed at Miles Court, sewer main jetted. Water main leak at 6th Street and Hwy 50 was repaired. Electric service was connected at Gateway Park restrooms. Town Christmas lights put up. Water leak discovered Thanksgiving evening at Holly School's old gymnasium. Repair completed. **Administrators Report.** Administrator on vacation. **Clerk/Treasurer Report.** October financials were reviewed. Motion was made by David Crossland to accept the reports as given, seconded by Casey Rushton. Motion carried 5-0.

Old or Unfinished Business. **Town of Holly Payroll.** Holly Senior and Community Center Staff Inclusion. Discussion tabled.

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New Business. Set special meeting date for approval of an ordinance to appropriate sums of money. Special meeting will be held December 27, 2010 at 6:30 p.m. **Library Board.** Board has recommended Cheryl Roup to serve another term as board member. David Crossland motioned to approve the reappointment, seconded by Jerry Jones. Motion carried 5-0.

Miscellaneous. Letter received by Mayor Melcher from town resident Linda Grubb. The letter is addressing the lack of maintenance to railroad property west of the Depot. Board directive was given to attempt sending code enforcement letter for weed growth.

Executive Session. None.

Adjournment. Jill Briggs motioned to adjourn at 7:56 p.m.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer