

August 7, 2019

Present:

Mayor:  
Trustees:

Calvin Melcher  
Aaron Leiker  
Jacob Holdren  
Anthony Moldenhauer  
Larry Sitts  
Cory Stephens

Elaine Anderson Librarian  
Keith Dennis Field Services Supervisor  
Megan Jara Town Clerk/Treasurer

Mayor Pro-Tempore Larry Sitts presided over the regular meeting of the Holly Board of Trustees on the above date at 7:04 p.m. Roll was called. Trustee Joshua Reinert was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** New Business, D) Bid to Purchase Town Property- 825 West Cheyenne Street.

**Oath of Office Administered to Mayor.** Clerk performed Oath of Office to newly appointed Mayor, Calvin Melcher, to fill the vacancy until the next municipal election in April 2020.

**Minutes, July 10, 2019 and July 17, 2019 Regular Board Meeting Minutes.** Trustee Holdren motioned to approve the minutes of the July 10, 2019 and July 17, 2019 Regular Board Meetings. Seconded by Trustee Stephen. Motion carried 5-0.

**Approval of Current Bills.** Trustee Holdren motioned to approve current bills subject to review of the Finance Committee on August 12, 2019 at 8:30 a.m. Seconded by Trustee Stephens. Motion carried 5-0.

**Notices and Communications.** August 29, 2019 the ARPA Board Meeting will be held at the Holly Senior & Community Center and is open to the public. CML Fall District 6 Meeting will be held in Rocky Ford September 19, 2019 from 4 to 8 p.m. Colorado Legislation committee for Zero Waste and Recycling will be visiting Lamar and Granada landfills on August 14<sup>th</sup> and available to hear concerns regarding zero waste and recycling issues in rural Colorado.

**Public Appearances.** None.

**Reports.** **Police Commissioner Report.** Report was available for review. **Crew Report.** Poles set on CR 34, new service poles and wire at Ty Rushton's, crossarm replaced at Hollis Alley and Cheyenne Street, and repaired several services, all due from wind storm. Put new breather cap on loader and widening cell at landfill. Patched holes in streets and picked up branches on streets from storm. Sprayed weeds in lagoon. Flushed East well. GM Contracting completed well house roofs. Dumpster quotes and grapple attachment quote for the backhoe were reviewed. **Clerk/Treasurer's Report.** June's financials were reviewed with the Board. **Library Report.** July's library report was provided for review, Librarian Anderson commented on the success of the Holly Hock-it, receiving many great items, earnings will be used toward librarian's payroll. Trustee Holdren motioned to approve all reports as given. Trustee Stephens seconded. Motion carried 5-0.

**Old or Unfinished Business. Demolition Request.** A procedure to handle demolition projects is being researched. **2019 Ford F-150 Repair Status.** Trustee Sitts provided an update on the status of the pickup repairs and struggles working with Ford Fleet Program. Trustee Holdren motioned to authorize Trustee Sitts to contact the Town Attorney for support to work through the situation to get the pickup working or traded. Trustee Stephens seconded. Motion carried 5-0.

**New Business. Approve Liquor License Renewal – Trailside Liquor.** Trustee Leiker motioned to approve Trailside Liquor License renewal. Trustee Holdren seconded. Motion carried 5-0. **Auditor**

**Engagement Letters for 2019 Audit – Financial Statement Audit \$5,300 and Solid Waste Disposal Site Audit \$700.** Trustee Holdren motioned to approve the Audit Engagement letter for 2019 Audit. Trustee Stephens seconded. Motion carried 5-0. **Steve Rabe’s Services- Consultant Agreement Between the Town of Holly and Steve Rabe for Interim Town Administrator Services.** The Board of Trustees and Steve Rabe spoke by conference call discussing the proposed contract. It was determined that Rabe’s hours could be flexible due to additional hours and or travel becoming necessary to complete projects, such as additional hours to meet grant deadlines or additional travel to follow up with engineers on site. Trustee Holdren motioned to accept Interim Town Administrator Services contract with Steve Rabe, to begin August 9, 2019. Trustee Stephens seconded. Motion carried 5-0. Trustee Leiker motioned to approve Steve Rabe’s round 2 timeline and search process for Town Administrator. Trustee Holdren seconded. Motion carried 5-0. **Bid to Purchase Town Property- 825 West Cheyenne Street.** A bid to purchase the Town’s vacant lot at 825 West Cheyenne was received. Trustee Holdren motioned to decline the bid and counter \$1,500 for the property. Trustee Stephens seconded. Motion carried 5-0. Any utility tap expenses will be in addition to the purchase of the property.

**Miscellaneous. Holly Housing Audit.** 2018 Holly Housing Audit was submitted by Director Rose Robinson, and is available for the Board’s review. **Commercial Driver’s License Compensation.** The previous motion from July 17, 2019 for a one-time bonus of \$750.00 upon attaining a CDL was reaffirmed. **Event with Use of Town Facilities.** Steve Cody Ministries seek to use McCormick Ball Park August 24-28<sup>th</sup>, 2019 for a tent revival event. Trustee Stephens motioned to approve the use of McCormick Ball park for the tent revival event. Trustee Holdren seconded. Motion carried 5-0. **Trustee Resignation.** Trustee Leiker presented a letter of resignation to the Board of Trustees effective immediately. Trustee Holdren motioned to accept Trustee Leiker’s resignation and entertain Letters of Interest for the vacant Trustee seat. Trustee Stephens seconded. Motion carried 5-0.

**Adjournment.** Trustee Holdren motioned to adjourn at 8:59 p.m.

/s/ Calvin J. Melcher, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer