

April 6, 2011

Present:

Mayor: Viola Melcher  
Trustees: Jerry Jones  
Brad Simon  
Casey Rushton  
David Crossland

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Lisa Nolder Executive Director, PCDI  
Shawnlee Bender Owner, VMS Dollar Store

Mayor Viola Melcher presided over the regular meeting of the Holly Board of Trustees on the above date at 7:00 p.m. Roll was called. Trustee Frank Vazquez was absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Minutes, March 2, 2011 Regular Board Meeting.** Motion received from Jerry Jones to approve the minutes of the March 2, 2011 Regular Board Meeting, seconded by Brad Simon. Motion carried 3-0.

**Approval of Current Bills.** Current bills subject to final approval of the Finance Committee on April, 11, 2011. Casey Rushton motioned to approve the bills, subject to review by the Finance Committee, seconded by Brad Simon. Motion carried 3-0.

**Notices and Communications.** Mayor Viola Melcher welcomed representatives of local media; Russ Baldwin with Prowers Journal and Curtis Strauser with KWAY radio.

**Public Appearances.** Lisa Nolder, Executive Director of Prowers County Development Inc. was present reviewing the current Prowers County results of Governor Hickenlooper's Bottom-Up Economic Development Plan Survey. Five economic development goals along with strategies and actions have arisen from the survey results. Shawnlee Bender, owner of VMS Dollar Store, appeared voicing concerns of power outages and updated building permit fees.

**Reports. Police Commissioner Report.** Report was available for Board to review. **Crew Report.** Repaired hydraulic leak on digger truck. Mosquito fogger installed on trailer. Thatcher used on grass in parks, sweepings reserved for use as mulch. Flushing fire hydrants on regular schedule, lubricating hydrant mechanism. Backstop fence at Grant McCormick Memorial Ball Park being replaced.

**Administrators Report.** Town wide clean-up days scheduled for April 13<sup>th</sup> and 20<sup>th</sup>. Possibility of fencing at toddler play area in North Gateway Park was discussed with main concern for safety of toddlers. Directive was given to Administrator to ascertain pricing for high gauge chain link at a height of 4-6 feet. Discussions being held with SEMA Construction, to utilize dirt at Holly Landfill site for the new south Hwy 89 bridge project, necessary permitting through the State Bureau of Mining currently in process. Flower baskets on Main Street discussion resulted in board desiring contact with local businesses. The inquiry would detail options regarding placement and care of baskets. Administrator informed Board of HNCC recognition of Veteran's being held April 7, 2011 encouraging all to attend.

**Clerk/Treasurer Report.** February financials were presented to the Board. David Crossland motioned to approve the reports as given, seconded by Casey Rushton. Motion carried 4-0.

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**Old or Unfinished Business. Light Plant Heating System Quote.** Board reviewed submitted bids at March meeting and requested revised bids. Upon review of new bid received David Crossland moved to approve bid of \$5685 presented by Parker Mechanical, seconded by Brad Simon. Motion carried 4-0.

**New Business. Park restroom.** Board discussed assessing fees for use of restroom in Gateway Park with respect to planned functions. Resolution detailing deposit requirement will be prepared for Board review at May meeting. **RV Park Monthly Seasonal Rates.** Board discussed updating existing Resolution for daily rates assessed to include weekly and monthly rates. **Landfill.** Town pursuing permit from CDPHE allowing friable asbestos collection at Municipal landfill site. Administrator Willhite received notice on March 22, 2011 disclosing 5 points of requirement, including amending facility and operations plan, CDPHE review of design plan, thirty days to solicit public comment, amending waste screening plan to accept friable asbestos and updating facility financial assurance to include separate pit area for asbestos. **Prairie Dog Eradication.** Acreage of 80 plus owned by Town adjacent to Landfill site has infestation of prairie dogs. Board discussed proposal from Shannon Isley utilizing mechanical means with expense of \$225 a day per unit, using 3 machines at a cost estimate for one day of \$675. Total days needed is unclear. Board needs a set time frame necessary for eradication before approval of project. Trustee Rushton suggested other means of control and cost evaluation.

**Miscellaneous. Memorial Property Donation.** Dominguez family desire to donate a portion of property located on south 11<sup>th</sup> Street to benefit Grant McCormick Memorial Ball Park. Board discussion entailed responsibilities the Town incurs in accepting the donation. Directive was given to accept donation. **Signage.** Board discussion of pursuing placing signage detailing significant historical sites and various other locations in Town. Directive given to attain expense report for next month's board meeting. **Variance Board Appointments.** Dialogue of board entailed possible candidates to serve on building permit Variance Board. **Letter of Support.** Board directive was given to issue letter of support to Prowers Medical Center regarding pursuing a grant to install remote pharmacy dispensing machine at the Holly Medical Center.

**Executive Session.** Motion made by Jerry Jones to enter Executive Session according to C.R.S. 24-6-402 (4) (f) Personnel and C.R.S 24-6-402 (4) (b) Attorney-Client Privilege, seconded by Casey Rushton. Motion carried 4-0 at 10:32 pm. David Crossland motioned to exit Executive Session, seconded by Jerry Jones at 11:05 pm. **Clerk/Treasurer Bonus.** Brad Simon motioned to approve \$250 bonus per pay period to be issued to Mary Rushton, Clerk/Treasurer, retroactive to January 1, 2011. Bonus will be effective until Deputy Clerk position has been filled, second received from David Crossland. Motion carried 4-0.

**Adjournment.** Motion to adjourn received from David Crossland at 11:10 pm.

/s/ Viola Melcher, Mayor

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer