

April 2, 2008

Present:

Mayor: Jerry Smith
Trustees: Mary Reinert
Frank Vazquez
Jill Briggs
David Crossland

Marsha Willhite Town Administrator
Vance Brian Field Services Supervisor
Mary Rushton Town Clerk/Treasurer

Mayor Jerry Smith presided over the last meeting of the outgoing Holly Board of Trustees on the above date at 7:00 p.m. Roll was called; Viola Melcher and Tony Garcia were absent. All present gave the Pledge of Allegiance.

Minutes, March 5, 2008 Regular Board meeting. David Crossland motioned to approve the minutes of the March 5, 2008 Regular Board meeting. Trustee Reinert seconded. Motion carried 4-0.

Addition(s) to Agenda. None.

Unfinished Business. Correction to February 6, 2008 minutes. It was noted that the approval of the Daktronic sign bid was not recorded in the minutes. Jill Briggs motioned to approve the amendment of the minutes, seconded by Mary Reinert. Motion carried 4-0.

New Business. On March 25th Mayor Smith signed a Mayoral Proclamation allowing flags to be flown at half staff. David Crossland made the motion to ratify the signing and release of the proclamation. Trustee Vazquez seconded. Motion carried 4-0.

Notices and Communications. Marsha received a phone call from Tom and Anna Lee Crum thanking the Town for the Remembrance and Observance ceremony. Sam Mamet, Director of the Colorado Municipal League called sending best wishes. Outgoing board members received certificates honoring their dedication to the Town shown by their years of service. Outgoing Mayor Jerry Smith acknowledged the tireless hours of dedication and unbelievable service shown by Marsha Willhite/Town Administrator.

Swearing-in of Newly Elected Board Members and Mayor. Mayor W. Bruce Roup was sworn in first, followed by Trustees Casey Rushton, Frank Vazquez, Michelle Weimer and Shannon Rushton. Trustee Viola Melcher was not in attendance. Outgoing Trustee Jill Briggs offered congratulations to the new board and Mayor. Mayor W. Bruce Roup commended the outgoing members.

Mayor W. Bruce Roup presided over the meeting following the swearing-in of the new board. Roll was called at 7:15 p.m. Viola Melcher was absent.

Additions to Agenda. None.

Notices and Communications. The new Project Manager Janice White Fisher was introduced.

Public Appearances. Cindy Vigil and Kathy McCorkle represented the Family Drug Court Action Team (DCAT). Their belief is that investing resources in the Southeast Colorado Family Drug Court presents consistent messages about healthy behaviors, attitudes and choices.

Appointments. Mayor Roup appointed Mary Reinert as Mayor Pro-Tem. The Mayor appointed Casey Rushton and Frank Vazquez to the Police Commissioners Committee. Appointees to the Finance Committee were Mary Reinert, Frank Vazquez, and Viola Melcher. Scholarship Committee members will be Michelle Weimer, W. Bruce Roup, and Shannon Rushton. The Zoning Committee members will be Administrator Marsha Willhite, Contractor Kevin Humrich, and Trustee Casey Rushton.

Approval of current bills, subject to final approval of the Finance Committee meeting on Monday, April 10, 2008. Mary Reinert made a motion for the Finance Committee to meet on April 10, 2008, seconded by Shannon Rushton. Motion carried 5-0.

Reports. Police Commissioner Report. Report for members to view included log of time in Holly. Two deputies assigned evening and nights, 40 hours contracted a week. Sheriff Faull was available to answer questions posed by Trustees. A five year lease has been taken out on a Trail Blazer for the deputies use for patrol in Holly and enroute to Holly from Lamar. The lease is through Colorado East Bank and Trust.

Project Manager Report. During this time the Board will be updated on all the intricacies of the projects. In this meeting the update will be included in the Administrators Report. All future reports will be done by the new Project Manager Janice White Fisher. **Crew Report.** Log of every day jobs is available to the trustees; south end of park has been worked, dirt hauled in, took out trees, used blade from county to smooth the ground to make ready for sprinkler system; will not be ready for Bluegrass Festival. Street Sweeper is being put to use, will try to use weekly. Shipped 33 transformers, most will be salvage. Set up for Remembrance and Observance meeting. **Holly Recovery Task Force Report.** The trailers provided by the state are still being utilized by 8 families. Some victims still struggling to rebuild.

Administrators Report. Transmission line upgrades need to be made; 3rd or 4th week of April there will be an upgrade to the system west of town on Hwy 50. Employee Dale Corbin tested for water certification and passed; The Town of Holly is a member

of ARPA which services seven cities and towns; Marsha Willhite and David Willhite are members of the board; The Town purchases metered amount of power from ARPA; Lamar is working on repowering project, new coal plant to go on line possibly late summer; Operating report; WAPA- Western Area Power Association, contracting new contracts, Holly is summer peaking so it is hard to contract.; The ARPA generator and Town generator ran in excess of 90 hours during the blizzard. 45 hours were in 2006, the other 45 in 2007; keeping within State Mandates the allowance is only 100 hours per year; After the tornado the landfill has contaminants in there from many different structures; Marsha will talk to state about emergency funds possibly available to help with repairing streets damaged by heavy equipment used to clean-up after the tornado; Outside crew and stormwatcher Larry Sitts went through storm watch program Monday, March 31st; Mainstreet project bid review will be Thursday, April 3rd.; Signed contract back from Dola will immediately pay for engineering and early expense. Board members invited to go to Denver for training. Sam Mamet, Director of the Colorado Municipal League, possibly would come to Holly to do an evening training for the Board; Water pipe repairs will be done with Carrigans.

Clerk/Treasurer Report. January and February Financial Reports presented to new Trustees to view. March General Fund and Utility Fund Reports reviewed. Motion to approve financial reports made by Michelle Weimer, seconded by Casey Rushton. Motion carried 5-0.

Unfinished Business. Approve additional options for **Daktronic Sign**. Original bid was \$19642.00. After demonstration from company school wanted to add options increasing the bid to \$37,139.00. Change order needs approval. Motion made by Shannon Rushton to approve the increased bid for the Daktronic sign. Trustee Vazquez seconded. Motion carried 5-0.

New Business. Appointment of Tree Board. The members will review the plans of the Colorado State Forest project, inform board of tree planting, guidance will be provided to residents. The members will be Susan Lucius,(Chairwoman), Kent Anderson, Elaine Anderson, Cheryl Roup, Bill French, Carla Otto, and Sandy Nordyke. Motion to appoint Tree Board made by Casey Rushton, seconded by Mary Reinert. Motion carried 5-0. **Arbor Day Mayoral Proclamation;** Read by Marsha Willhite, the Proclamation states April 6, 2008 as Arbor Day in the Town of Holly. Trees will be planted in the park this day by a Bent County group and the tree board. Trees can increase property values, enhance the economic vitality of business areas and beautify our community. The value of trees is numerous. Motion made by Michelle Weimer to approve the proclamation, seconded by Casey Rushton. Motion carried 5-0. **Public Works**

Purchases. A **Rotary Deck Mower** was budgeted last year but not purchased. The present mower is antiquated and hard to get repairs for. Colorado Equipment provided a quote of \$2400 for a new mower. Mary Reinert made a motion to approve buying the new mower, seconded by Frank Vazquez. Shannon Rushton asked to amend the motion to include having the Town pursue selling the two old mowers by the process of sealed bids. Amendment approved by Mary Reinert. Motion carried 5-0. **Street Sweeper.** The City of Lamar offered the Town the opportunity to purchase their Street Sweeper. The Town has not budgeted for one but Lamar offered to let them use it until funds would be available. The Board would like Vance to acquire more information on the equipment before a decision is made. Motion made by Shannon Rushton to table the purchase of the Street Sweeper, seconded by Mary Reinert. Motion carried 5-0. **Speaking Engagements.** The Administrator has been asked to speak at the 5th Annual Western Colorado All –Hazards Conference (2008) to be held in Grand Junction, Colorado April 22-23. The travel and lodging expense would be provided. There is also an Area Managers and Administrators Meeting to be held in Evans, Colorado which Marsha has been invited to speak at, date pending. Marsha just needs a directive from the Board on if she should take the time away from the office for these engagements. The consensus was affirmative allowing her to share the information and incite she has gained dealing with the aftermath of the tornado in 2007. **Airport insurance annual coverage** is due to be renewed for the amount of \$3,745.00. The coverage is liability only. Shannon Rushton made a motion to approve the payment to renew the coverage. A second was made by Michelle Weimer. Motion carried 5-0. **Colorado**

Community Revitalization Association Grant. The town received a grant from Dola in the amount of \$6000.00. Marsha wants to make an appointment with the CRP Team to come to Holly.

Miscellaneous. Communication between the Board and Marsha will be frequent, the majority being through e-mail. The Town's IT will set up the Board with e-mail addresses through the Town's site.

Executive Session. Mary Reinert motioned, seconded by Shannon Rushton, for the Board to go into Executive Session according to C>R>S> 24-6-402 (4) (b) Attorney –client privilege: ARPA embroiled with member city Raton. Motion was made to come out of executive session by Mary Reinert, seconded by Frank Vazquez. Motion carried 5-0.

Adjournment. The regular meeting was adjourned at 11:20 p.m.