

April 1, 2015

Present:	Mayor:	Brad Simon
	Trustees:	Frank Vazquez
		Marty Campbell
		Larry Sitts
		Anthony Moldenhauer
		Jerry Jones

Jerry L'Estrange	Interim Town Administrator
J.W Neal	Interim Field Services Supervisor
Megan Jara	Town Clerk/Treasurer

Mayor Brad Simon presided over the regular meeting of the Holly Board of Trustees on the above date at 7:01 p.m. Roll was called. Trustee Johnnie Lyons was absent. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None.

**Minutes, March 4, 2015 Regular Board Meeting Minutes.** Trustee Campbell motioned to approve the minutes of the March 4, 2015 Regular Board Meeting minutes, seconded by Trustee Moldenhauer. Motion carried 5-0.

**Approval of Current Bills.** Trustee Vazquez motioned to approve current bills subject to review of the Finance Committee on April 13, 2015 at 8:30 a.m., seconded by Trustee Campbell. Motion carried 5-0.

**Notices and Communications.** None.

**Public Appearances.** None.

**Reports. Police Commissioner Report.** Report available for review. **Crew Report.** One electric pole at Granada Farms, Well #1 was replaced. Lamar Light and Power assisted with a voltage issue at Neugebauer's well. Installed service pole at Jess Kalma's residence. Removed service pole from vacant lot on 10<sup>th</sup> Street. Serviced ground equipment at the parks, and started sprinklers. Replaced hot water heater at ball park restrooms and City Complex building. Justin Harrington Memorial walking trail was mowed. Handicap spaces and curbs were painted. Continued adding rotomill in alley potholes. Completed a temporary repair on street sweeper and swept Main Street and Cheyenne Street. Continued installation of touch read water meters. Water service to area customers was shut off temporarily to repair a leak at 117 South 11<sup>th</sup> Street. **Administrator Report.** Office received the Municipal Code Draft; Interim Town Administrator Jerry L'Estrange has noted applicable changes and suggestions throughout the book. The Board of Trustees appointed Mayor Brad Simon, Trustees Marty Campbell and Johnnie Lyons as Municipal Code Committee, to review code's entirety prior to publication. Town drainage ditch was successfully burned with all parties' collaboration. Town Clean-up Day specifics were presented. Jerry L'Estrange has provided the engineer with the scope of work outline, for the water system upgrade project, to begin the REDI Water grant engineer study. As directed by Board of Trustees, Jerry L'Estrange inquired Houssin Hourieh, Lamar Light and Power Superintendent, regarding a potential contract for electric utility line maintenance. Houssin Hourieh proposed to begin with Lamar Light and Power performing an initial assessment of Town of Holly's utility infrastructure. **Clerk/Treasurer Report.** February's financials were provided in the board packet. Sales tax revenue bar graph presented to the Trustees to address inconsistent revenue, and uncertain future revenues. **Library Report.** The acceptance letter from Trustees of the Huddleston-Butler Memorial Foundation granting the Holly Public Library \$4,000.00 was presented to the Board. Trustee Sitts motioned to approve all reports as given and Trustee Jones seconded. Motion carried 5-0.

**Old or Unfinished Business.** **Application for Animal/Fowl Permit. Danny & Laura Venegas- 821 West Colorado Street.** Trustee Sitts motioned not to approve the Animal Fowl Permit at 821 West Colorado Street, seconded by Trustee Moldenhauer. Motion carried 5-0, application denied.

**New Business.** **Altus Proposal of Well-Monitoring Site.** Trustees gave Mayor Brad Simon, directive to sign the Altus Well-Monitoring Site Access Agreement. The well-monitoring site will be located in the northeast section of Town of Holly property at Lots 1 through 32, Inclusive, Block 3, Swafford-Johnson Subdivision for the purpose of performing environmental and engineering explorations.

**Bucket Truck.** Trustee Jones motioned to approve purchase of the 1997 International diesel bucket truck with 55' boom from Mountain States Equipment of Longmont, Colorado in the amount of \$19,950.00, seconded by Trustee Vazquez. Motion carried 4-1, Trustee Sitts opposed. **Offer to Administrator Candidate.** Interviews were completed, and candidate Eric Duthie has been offered the position of Town Administrator.

**Miscellaneous.** None.

**Executive Session.** Trustee Sitts motioned to enter Executive Session according to C.R.S 24-6-402 (4) (b) Attorney Client Privilege, seconded by Trustee Moldenhauer at 8:22 p.m. Motion carried 5-0. Motion to exit Executive Session by Trustee Moldenhauer, seconded by Trustee Jones at 8:44 p.m. Motion carried 5-0.

**Adjournment.** Trustee Jones motioned to adjourn at 8:45 p.m.

/s/ Bradley Simon, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer