

April 1, 2009

Present:

Mayor: W. Bruce Roup  
Trustees: Brad Simon  
Michelle Weimer  
Frank Vazquez  
Casey Rushton

Marsha Willhite Town Administrator  
Vance Brian Field Services Supervisor  
Mary Rushton Town Clerk/Treasurer  
Jan White Fisher Project Manager

Mayor W. Bruce Roup presided over the regular meeting of the Holly Board of Trustees on the above date at 7:05 p.m. Roll was called. Shannon Rushton and Viola Melcher were absent. All present gave the Pledge of Allegiance.

**Additions to Agenda.** None

**Minutes, March 4, 2009 Regular Board Meeting.** A motion to approve the minutes of the March 4, 2009 Board Meeting minutes was made by Casey Rushton, seconded by Frank Vazquez. Motion carried 4-0.

**Approval of Current Bills.** Subject to final approval of the Finance Committee meeting on April 13, 2009. Casey Rushton motioned to approve the current bills subject to review by the Finance Committee, seconded by Michelle Weimer. Motion carried 4-0.

**Notices and Communications.** None

**Public Appearances.** Toni Vargas, owner of Toni's Bar asked to reschedule her appearance until next month's Board meeting.

**Reports. Police Commissioner Report.** Police Commissioner Report distributed and reviewed. **Project Manager Report.** TLM Constructors completion date has been extended three days due to inclement weather conditions during the Main Street Project. All Rite Paving should have the repairs completed at their plant in approximately 2 weeks for paving to start on Main Street. TLM will extend construction bid for Pine Street paving another 30 days. **Crew Report.** Gravel has been removed from Hughes Court FEMA trailer site; have stockpiles of gravel and will be able to use it for alleys; repaired the orange 4-wheel drive pick-up; repaired front end and installed new brakes; tested emergency sirens on March 10<sup>th</sup>. Ball park sprinkler system was repaired. Plowed snow during March blizzard; new loader had first service done.

**Holly Recovery Task Force Report.** Final disbursement of donated funds has been completed. The HRTF Committee has disbanded as their services are no longer needed. **Administrators Report.** CIRSA loss completed relating to the wind damaged transformers at the Co-op site. Sworn Statement in Proof of Loss totaled \$27,472.75 which included removal of damaged transformers and proper disposal of PCB contaminated oil, and the purchase and placement of a new pad-mounted transformer/substation. Marsha communicated with Susan Kirkpatrick, DOLA regarding the remainder of Division of Emergency Management reimbursements to the town; Rate and Revenue, February year to date, ARPA electric sales down with the exception of Lamar. March emergency siren testing revealed a weak decibel coverage area, research price of new siren for school area and placing of siren for best benefit; blizzard preparedness, review the preparedness exercise and see what works or what needs improvement.

**Clerk/Treasurer Report.** February financials were presented. A motion was made by Michelle Weimer to accept reports as given, seconded by Brad Simon. Motion carried 4-0.

**Old or Unfinished Business. Holly Senior and Community Center** ownership discussed. Prowers County Commissioners would like the Town to take over the responsibility of the building. Two Trustees absent from discussion. Casey Rushton motioned to table discussion until the May Board meeting, seconded by Frank Vazquez. Motion carried 4-0.

**New Business. Airport Insurance Coverage-\$3,932.** Liability insurance for Airport quote received from Colorado East Insurance. Two previous years have not seen a price increase. This year an increase of \$187 is noted. Motion to accept bid of \$3,932 was made by Michelle Weimer, seconded by Brad Simon. Motion carried 4-0. **Personnel Policy No. 9-Modified Duty Work Program and Personnel Policy No. 9-Workplace Violence.** A motion to accept both changes to Personnel Policy No. 9 was made by Casey Rushton, seconded by Brad Simon. Motion carried 4-0. **Town Policy No. 31-Town of Holly Safety Responsibilities for Safety Coordinator.** Acceptance of Town Policy No. 31 nullifies Policy No. 11. Motion of approval made by Michelle Weimer, seconded by Brad Simon. Motion carried 4-0. **Holly Housing Authority Appointments.** A vacancy was created on Holly Housing Authority Board with the resignation of Chairman Bill Wilson. Motion made by Casey Rushton to appoint John Golden; Chairman and Darlene Bruce; Vice Chairman of the Holly Housing Authority Board along with Directors Randy Hetrick and Maris Dupree, seconded by Frank Vazquez. Motion carried 4-0.

**Miscellaneous.** Highland Street sign has wrong spelling; J & F Auto Parts has been experiencing sewer troubles. Both issues will be addressed.

**Executive Session.** Frank Vazquez motioned, seconded by Casey Rushton for the Board to go into Executive Session according to C.R.S. 24-6-402(4) (f) Personnel at 8:50 p.m. Motion to come out of Executive Session made by Michelle Weimer, seconded by Frank Vazquez at 9:14 p.m.  
**Adjournment.** Motion to adjourn by Casey Rushton at 9:20 p.m.

/s/ W. Bruce Roup

ATTEST:

/s/ Mary Rushton, Clerk/Treasurer