

April 13, 2016

Present:	Mayor:	Jerry Jones
	Trustees:	Frank Vazquez
		Marty Campbell
		Larry Sitts
		Anthony Moldenhauer
		Johnnie Lyons

Jerry L'Estrange	Town Administrator
J.W Neal	Interim Field Services Supervisor
Megan Jara	Town Clerk/Treasurer
Aaron Bishop	Atmos Energy Representative
Jack Johnston	Southeast Colorado Power Representative
Stephanie Gonzales	Southeast Colorado Enterprise Development Representative

Mayor Jerry Jones presided over the regular meeting of the Holly Board of Trustees on the above date at 7:01 p.m. Roll was called. All present gave the Pledge of Allegiance.

**Additions to the Agenda.** None

**Minutes, March 2, 2016 Regular Board Meeting Minutes.** Trustee Lyons motioned to approve the minutes of the March 2, 2016 Regular Board Meeting, seconded by Trustee Vazquez. Motion carried 5-0.

**Approval of Current Bills.** Finance Committee; Trustee Vazquez and Trustee Campbell met March 11, 2016 at 8:30 a.m. to approve current bills.

**Election Results.** Official Election results were read as follows: Mayor: Anthony Garcia 64 votes, Trustee: Marty K. Campbell 64 votes, Trustee: Joshua W. Reinert 73 votes, Trustee: Corey Stephens 78 votes, Trustee: Larry Sitts 68 votes.

**Oath of Office Administered to Mayor and Trustees.** Clerk performed Oath of Office to newly elected Mayor: Anthony Garcia; to serve a two year term. Clerk performed Oath of Office to newly elected Trustees: Larry Sitts, Joshua Reinert, and Corey Stephens; each to serve a four year term. Mayor Anthony Garcia presided over the meeting following the administered Oath of Office to the new board.

**Notices and Communications.** None.

**Public Appearances.** Stephanie Gonzales represented Southeast Colorado Enterprise Development (SECED). Gonzales highlighted that the regional entity provides funding avenues to small businesses in five counties and funding at low 1-5% interest rates for home repair projects that promote better safety or health for the home owner. The board was informed that CDOT's Statewide Planning Unit is gathering feedback from communities in regards to the Statewide Transportation Plan (SWP) and Regional Transportation Plan (RTP) through a survey at public meetings later in June.

**New Business. Atmos Energy Franchise Agreement Reading.** Aaron Bishop of Atmos Energy read the first reading of the Atmos Energy Franchise Agreement in its entirety to the Board of Trustees.  
**Jack Johnston, Southeast Colorado Power; Discussion of Operations and Maintenance Agreement.** Southeast Colorado Power Association (SECP), Chief Executive Officer, Jack Johnston presented an operation and maintenance agreement between Southeast Colorado Power Association and Town of Holly in response to the request for an evaluation of Town of Holly's electrical system. Term agreement consists of a two year term, with hourly rates open to adjustment after the first year. SECP agrees to perform various maintenance work on the Utility's retail distribution system to

include; tree clearing, maintenance of Utility's lines and equipment, plant construction and other mutually agreed upon work as it arises during the term of the agreement. Johnston emphasized the similarity to Town of Granada's agreement, without SECP providing electrical power. The agreement does not allow Southeast Colorado Power to make any directive decisions, only to conduct work on behalf of the Town. Supplies provided would have 10% increase of actual cost to SECP, if Town of Holly was unable to provide supplies for any project. Mayor, Anthony Garcia affirmed the option would be discussed with the Board, before any approval of the operation and maintenance agreement.

**Reports. Police Commissioner Report.** Report was available for review. **Crew Report.** Repaired broken wire at DaVault's well to activate service. Ordered switch gear to add on the line extension at Granada Farms. Lines were raised to allow SECOM to do fiber optic upgrades. Rotary valve in big bucket truck was replaced. A bad neutral caused a voltage problem at 409 West Park Street residence of Betty Ragland. Strong winds broke pole near 34301 County Road FF.5 residence of Barbara Rushton. Lamar arrived quickly to assist in placing another pole and restore power to effected customers. Lamar Light and Power assisted in placing a new pole and transformer to provide Gateway Products higher voltage as requested at 209 South Main Street to meet their new operation needs. Park sprinklers were repaired. Replaced mirror on loader, and JEL Trucking assisted in moving trash pile from top of old cell to new cell. Repaired doors on garbage truck. Repaired four water main breaks, and installed additional shut off valves at: CO-OP, 2<sup>nd</sup> Street and Santa Fe Street intersection, and 7<sup>th</sup> Street and Sunset intersection. Flushed sewer mains. **Administrator Report.** Trustees were updated with recent information derived from conference call with Tom Dae of Colorado Rural Water and Dave Smith of Ark-Valley Pump and Supply. Well's history shows rehabbed in 2000 for pumping the same milky water and the PVC casing install dates back before then. Current options are: drill a new well with cost nearing \$200,000.00, attempt to restore the well at an expected cost of \$20,000.00 with no guarantee of pumping better water, or shift focus to improve the two wells that are pumping to supply the town. These options will be further discussed in a Board of Trustees workshop session. L'Estrange inquired how Trustees would like electric service problems reported from customers handled. It was agreed that all damages caused by Town's electric system should be forwarded to the insurance, CIRSA. Field Service Supervisor advertising results and interview process will be added to workshop items as well as discussion of timeframe to entertain Police Department options. Trustees agreed to have a 2016 Town Clean-up day, feeling last year's was a success. The Board of Trustees will receive training for Elected Officials at the next regular meeting. L'Estrange informed the Trustees that the Springfield, Lamar, and Holly bid, for Pedal to the Plains event was not accepted due to the planned construction on the route from Springfield to Lamar. However we can expect an invitation to bid again in 2018. **Clerk/Treasurer Report.** Financials were provided in the board packet. A financial summary was reviewed with the Board. **Library Report.** Trustees reviewed the bid accepted by the Library Board for a sign to be built and placed outside by the library deck. Trustee Jones motioned to approve all reports as given and Trustee Lyons seconded. Motion carried 6-0.

**Old or Unfinished Business.** None.

**Miscellaneous.** Trustee's preference of receiving monthly board packet information and adequate contact methods were confirmed.

**Executive Session.** None.

**Adjournment.** Trustee Jones motioned to adjourn at 9:43 p.m.

/s/ Anthony Garcia, Mayor

ATTEST:

/s/ Megan Jara, Clerk/Treasurer

Official Minutes of the Town of Holly Board of Trustees

April 13, 2016

Page 2 of 2